

Minutes of Buckeye Local Board of Education – Executive/Regular Meeting
Held April 17, 2012 – 5:30 P.M. – Board Room – Braden Jr. High

EXECUTIVE SESSION

MEMBERS PRESENT

Jackie Hillyer, President
Mark Estock, Vice President
Gregory Kocjancic
David Tredente
Mary Wisnyai

Also present were Superintendent Nancy L. Williams, Treasurer Sherry L. Wentworth, John Rubesich, Kathleen Ciminero and Louise Casagrande.

34.12 ENTER EXECUTIVE SESSION

Mr. Kocjancic moved and seconded by Mrs. Wisnyai to enter into an executive meeting at 5:38 P.M. for the purpose of considering the employment of an employee or official of the school district.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Wisnyai, Mr. Estock, Mr. Tredente and Ms. Hillyer.
Motion carried.

35.12 EXIT EXECUTIVE SESSION

Mr. Kocjancic moved and seconded by Mr. Estock to exit the executive session at 6:58 P.M.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Estock, Mr. Tredente, Mrs. Wisnyai and Ms. Hillyer.
Motion carried.

Minutes of Buckeye Local Board of Education – Executive/Regular Meeting
Held April 17, 2012 – 5:30 P.M. – Board Room – Braden Jr. High

REGULAR MEETING

CITIZENS PRESENT

Alleen Santee
Steve Kray
Mariana Branch

Rich Kreisher
Lori Smith
Karl Williamson

Bill Billington
Nicole Kray

PLEDGE OF ALLEGIANCE

36.12 APPROVAL OF MINUTES

Mr. Kocjancic moved and seconded by Mrs. Wisnyai that the minutes from the March 20, 2012, regular meeting be approved.

ROLL CALL: Ayes: Mr. Kocjancic, Mrs. Wisnyai, Mr. Estock, Mr. Tredente and Ms. Hillyer.
Motion carried.

COMMUNICATIONS

Mariana Branch gave the monthly Kingsville library report.
Miss Williams gave the district's 2011-2012 United Way campaign results.

PUBLIC PARTICIPATION RELATED TO AGENDA ITEMS

There was no public participation related to agenda items to report.

TREASURER'S REPORT

INFORMATION

FIRST HALF REAL ESTATE TAX SETTLEMENT

The first half real estate tax settlement was received on March 29, 2012. The total distribution received was \$3,609,753.81, less \$88,443.94 in deductions, and \$2,959,384.96 in advances. The net distribution was \$561,924.91.

TREASURER’S REPORT

RECOMMENDATIONS

It is the recommendation of the treasurer that the Board approve the following items.

37.12 TREASURER’S REPORTS

Mrs. Wisnyai moved and seconded by Mr. Tredente to approve the following.

BILLS PAID IN MARCH

The list of bills paid in March as sent to the Board on April 11, 2012

FINANCIAL REPORTS

The financial reports, as sent to the Board on April 11, 2012

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Tredente, Mr. Estock, Mr. Kocjancic and Ms. Hillyer.
Motion carried.

SUPERINTENDENT’S REPORT

INFORMATION

MATH MATERIALS

Mrs. Santee provided the Board with a brief overview of the process the district used to select new instructional materials for the 2012-13 school year.

CELL PHONE PILOT PROJECT

Miss Williams gave the Board an overview of a pilot program that will take place this spring at Edgewood Senior High School permitting a limited number of students to use cell phones for educational purposes.

Minutes of Buckeye Local Board of Education – Executive/Regular Meeting
Held April 17, 2012 – 5:30 P.M. – Board Room – Braden Jr. High

BOARD POLICY UPDATE

The Board reviewed the following changes to board policies.

Revisions

1230	Responsibilities of the Superintendent
1240	Evaluation of the Superintendent
1330	Evaluation of the Treasurer
1530	Evaluation of Administrators
1540	Suspension of Administrative Contracts
3120.06	Selecting Student Teachers / Administrative Interns
3131	Reduction in Staff
5517.01	Bullying and Other Forms of Aggressive Behavior
6460	Vendor Relations
7540.03	Student network and Internet Acceptable Use and Safety
7540.04	Staff Network and Internet Acceptable Use and Safety
8320.01	Personal Information Systems
8330	Student Records
8405	Environmental Health and Safety Issues
8451	Pediculosis (Head Lice)
8462	Student Abuse and Neglect

New

5460.01	Diploma Deferral
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SUPERINTENDENT'S REPORT

RECOMMENDATIONS

It is the recommendation of the superintendent that the Board approve the following items.

38.12 SUPERINTENDENT'S RECOMMENDATIONS

Mr. Tredente moved and seconded by Mr. Kocjancic to approve the following.

STUDENT/PARENT HANDBOOKS

Adopt the student/parent handbooks for each building for the 2012-13 school year, as sent to the Board on April 11, 2012

Minutes of Buckeye Local Board of Education – Executive/Regular Meeting
 Held April 17, 2012 – 5:30 P.M. – Board Room – Braden Jr. High

PUBLIC RECORDS TRAINING

Name Sherry L. Wentworth, treasurer, as the designee for Mary Wisnyai and David Tredente to receive three hours of mandatory training on the Public Records Act in accordance with Ohio Revised Code section 109.43 and section 149.43 E.

MATH MATERIALS

Approve the instructional materials for math as found in **Exhibit 2012.04**

SALARY SCHEDULE

Adopt the salary schedule for the assistant principal / athletic administrator position as sent to the Board on April 11, 2012

ATHLETIC MANAGER JOB DESCRIPTION

Approve the job description as presented in **Exhibit 2012.05**

ACCEPT GIFTS

Accept the following gift to the board of education.

Ridgeview PTO	\$1,673.99
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Laminator to assist teachers in laminating materials

ROLL CALL: Ayes: Mr. Tredente, Mr. Kocjancic, Mr. Estock, Mrs. Wisnyai and Ms. Hillyer.
 Motion carried.

39.12 BOARD POLICY 5460 – GRADUATION REQUIREMENTS

Mrs. Wisnyai moved and seconded by Mr. Tredente to revise board policy 5460, as presented in **Exhibit 2012.06**, to give students, starting with the graduating class of 2016, the option to waive the ½ credit of physical education required for graduation by participating in two seasons of athletics, cheerleading and/or marching band.

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Tredente, Mr. Estock, Mr. Kocjancic and Ms. Hillyer.
 Motion carried.

Minutes of Buckeye Local Board of Education – Executive/Regular Meeting
Held April 17, 2012 – 5:30 P.M. – Board Room – Braden Jr. High

40.12 PERSONNEL

Mr. Estock requested that the head football coach position pulled out of this motion.

Mr. Estock moved and seconded by Mrs. Wisnyai to approve the following.

RETIREMENT

Dennis Kortyka, art teacher, Kingsville Elementary School and Braden Junior High School, effective July 1, 2012

Mr. Kortyka has served the Buckeye Local School District for 44 years.

Nancy Williams, superintendent, effective September 1, 2012

Miss Williams has served the Buckeye Local School District for a total of 9 years.

For Public Acknowledgement

Rebecca Eidens, special education teacher, Kingsville Elementary School, effective July 1, 2012

Ms. Eidens has served the Buckeye Local School District for a total of 33 years.

The Board thanked them for their many years of service.

NONRENEWAL OF TUTOR CONTRACTS

Effective at the end of the 2011-12 school year

- | | |
|-------------------|---------------------|
| Beverly Adams | Sandra Kerutis |
| Elaine Applebee | Wendy Montello |
| Lindsay Bennett | Beth Popely |
| Bonnie Bernato | April Scafuro |
| Michelle Bretz | Kelli Scafuro |
| Aimee Canter | John Scarniench |
| Marcy Clark | Bernadine Scarpitti |
| Deborah Collins | Darla Simmons |
| Stephen Cunha | Julie Simmons |
| Shannon DeCamillo | Beth Simpson |
| Tracy DeLuca | Joann Smith |
| Carol Falcione | Jessica Veon |
| Celeste Fenton | Stacey Webb |
| Tina Furmage | Holly White |
| Lois Graff | Cheryl Wickstrom |
| Tina Holden | |

Minutes of Buckeye Local Board of Education – Executive/Regular Meeting
Held April 17, 2012 – 5:30 P.M. – Board Room – Braden Jr. High

FAMILY MEDICAL LEAVE

Theresa Carpenter, business teacher, effective April 10, 2012, for no more than 12 work weeks in a 12 month period

ASSISTANT PRINCIPAL/ATHLETIC ADMINISTRATION

Steve Kray as assistant principal/district athletic administrator at Braden Junior High School, two-year contract, effective August 1, 2012 through July 31, 2014, step 0 on the assistant junior high principal salary schedule, \$65,716.18

CERTIFIED STAFF 2012-13

Re-employ certified employees listed in **Exhibit 2012.07** under a one-year limited contract for the 2012-13 school year

Re-employ certified employees listed in **Exhibit 2012.08** under a three-year limited beginning with the 2012-13 school year

Re-employ certified employees listed in **Exhibit 2012.09** that are currently on a limited contract under a continuing contract beginning with the 2012-13 school year

EXTRACURRICULAR AND SPECIAL FEE ASSIGNMENT

<u>Name</u>	<u>Position</u>	<u>School Year</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Kevin Santee	Head boys soccer coach	2012-13	7+	08/06/2012	\$3,226.60

EXTRACURRICULAR AND SPECIAL FEE ASSIGNMENT

SUPPLEMENTAL RESOLUTION TO APPOINT CERTIFIED / LICENSED NON-EMPLOYEE(S) TO SUPPLEMENTAL TEACHING POSITION(S)

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified, certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

RECORD OF PROCEEDINGS

Minutes of Buckeye Local Board of Education – Executive/Regular Meeting
Held April 17, 2012 – 5:30 P.M. – Board Room – Braden Jr. High

WHEREAS, the board has deemed the following certified/licensed non-employee as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>School Year</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Joseph Gerics	Asst. boys track coach (JV/V)	2011-12	0	03/22/12	\$1,784.31
Maria Westcott	Asst. girls track coach (7/8)	2011-12	0	04/17/12	\$1,151.95

EXTRACURRICULAR AND SPECIAL FEE ASSIGNMENT

**SUPPLEMENTAL RESOLUTION TO APPOINT NON-CERTIFIED /
NON-LICENSED INDIVIDUAL(S) TO SUPPLEMENTAL TEACHING POSITION(S)**

WHEREAS, the Buckeye Local Board of Education strives to appoint qualified, certified/licensed employees to fulfill supplemental contracts; and

WHEREAS, the board has offered the following supplemental position(s) to certified/licensed employee(s) of the district; and

WHEREAS, no such employee(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the position(s) was then advertised to certified/licensed individual(s) who are not employed by the board; and

WHEREAS, no such person(s) qualified to fill the position(s) has accepted it; and

WHEREAS, the board has deemed the following non-licensed/non-certified individuals identified below as qualified to fill the supplemental position(s);

THEREFORE, BE IT RESOLVED, that the Buckeye Local Board of Education, in compliance with O.R.C. 3313.53(D), awards the following supplemental contract(s), for the school year indicated below, to the following person(s):

<u>Name</u>	<u>Position</u>	<u>School Year</u>	<u>Yrs. Exp.</u>	<u>Start Date</u>	<u>Salary</u>
Stephanie Simmons	Asst. girls track coach (JV)	2011-12	2	03/02/12	\$1,761.72
Kathy Pape	Varsity cheerleading	2012-13	4	07/30/12	\$2,903.94
Barbara Lambert	Head girls golf coach	2012-13	4	08/06/12	<u>\$2,903.94</u>
TOTAL					\$7,569.60

Minutes of Buckeye Local Board of Education – Executive/Regular Meeting
Held April 17, 2012 – 5:30 P.M. – Board Room – Braden Jr. High

SUBSTITUTE BUS DRIVER

Lloyd Kelly

ROLL CALL: Ayes: Mr. Estock, Mrs. Wisnyai, Mr. Kocjancic, Mr. Tredente and Ms. Hillyer.
Motion carried.

41.12 HEAD FOOTBALL COACH

Mr. Estock moved and seconded by Mrs. Wisnyai to employ Dominic Iarocci as head football coach for the 2012-13 school year with a start date of July 30, 2012, and a salary of \$5,807.88.

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Kocjancic and Ms. Hillyer.
Nays: Mr. Estock and Mr. Tredente.
Motion carried.

All personnel appointments are contingent upon possessing or obtaining the appropriate certification/licensure, validation, and/or permit as required by law and board policy, as well as satisfactory physical examination, criminal background check and/or current CPR training where applicable.

BOARD'S REPORT

CONFERENCE SUMMARY

Ms. Hillyer gave a brief summary of the OSBA/OASBO/BASA state legislative conference she attended last month.

42.12 CONFERENCE ATTENDANCE

Mrs. Wisnyai moved and seconded by Mr. Estock to approve the registration and travel expenses for Ms. Jacqueline Hillyer to attend the Ohio School Boards Association's leadership institute to be held on April 13 and 14, 2012 in Columbus, OH.

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Estock, Mr. Kocjancic, Mr. Tredente and Ms. Hillyer.
Motion carried.

SCHEDULE WORK SESSION

A work session was scheduled for May 1, 2012, at 6:30 P.M., to review board policies.

Minutes of Buckeye Local Board of Education – Executive/Regular Meeting
 Held April 17, 2012 – 5:30 P.M. – Board Room – Braden Jr. High

SUPERINTENDENT SEARCH

It is the intention of the Superintendent to retire on September 1, 2012. Since it is the Board's desire to select a highly qualified candidate to replace the Superintendent and to provide for a smooth transition of leadership, it is important to begin planning now. To that end, the board officers and treasurer have had a discussion with the Ashtabula County Educational Service Center regarding the search process.

Mr. Kocjancic moved and seconded by Mr. Tredente to approve the resolution as found in **Exhibit 2012.10**.

ROLL CALL: Ayes: Mr. Kocjancic, Mr. Tredente, Mr. Estock, Mrs. Wisnyai and Ms. Hillyer.
 Motion carried.

VISITOR PARTICIPATION RELATIVE TO NEW ITEMS

There was no public participation related to new items to report.

43.12 ADJOURNMENT

Mrs. Wisnyai moved and seconded by Mr. Tredente to adjourn this regular meeting at 7:55 P.M.

ROLL CALL: Ayes: Mrs. Wisnyai, Mr. Tredente, Mr. Estock, Mr. Kocjancic and Ms. Hillyer.
 Motion carried.

 JACQUELINE HILLYER
 PRESIDENT

Attest: _____
 SHERRY L. WENTWORTH
 TREASURER